



DEPARTMENT OF PARKS AND RECREATION

Lester K.C. Chang, Director
Dana L. Takahara-Dias, Deputy Director

POWERS, DUTIES, AND FUNCTIONS

The Department of Parks and Recreation manages, maintains, and operates all parks and recreation facilities of the city; develops and implements programs for cultural and recreational activities; and beautifies the public streets of the city. Its mission is to enhance the leisure lifestyle and quality of life for the people of Oahu through active and passive recreational opportunities.

BOARD OF PARKS AND RECREATION

There is an advisory Board of Parks and Recreation that consists of nine members who are appointed by the Mayor and confirmed by the City Council. The board advises the Mayor, the City Council, and the Director on matters relating to recreation and cultural activities and associated facilities. The current members are: Cecilia Blackfield, Wilbert Ching, Richard Haru, Dorothy Hoe, James Pacopac, Joan Raines, Donald Takaki, Chair and Hugh Yoshida, Vice Chair.

EXECUTIVE SERVICES DIVISION

This division provides administrative, management support, and personnel services to the department encompassing overall park operations and systems relating to: 1) budget, (2) planning, (3) park use permits, (4) storeroom and property inventory control, (5) management analyses, (6) personnel transactions, (7) labor relations, (8) collective bargaining issues, (9) training, (10) safety programming, and (11) payroll preparation.

DUTIES AND FUNCTIONS

Develops, monitors and reviews the department's operating budget and related management activities including expenditure plans, revenue projections; and prepares recommendations relating to park capital improvement projects (CIP).

Processes the department's requests for operating expenses, supplies and equipment; reviews projects, programs and services in terms of operating requirements; and prepares recommendations to resolve capital and operating budgetary issues.

Administers the department's vehicle preventive maintenance program; processes environmental impact statements and Federal annual grant applications for park land acquisition and improvements.

Develops personnel policies and procedures, reviews and advises on personnel actions, advises divisions on labor relations and collective bargaining matters, administers employee training, and safety programs to include civil defense activities, and provides payroll preparation function.

Parks Planning

Secured preliminary approval of a \$500,000 Land and Water Conservation Fund Program grant to support the City's \$1,000,000 Fiscal Year 2005 Capital Improvement Budget appropriation to assist in the acquisition and preservation of 1,129 acres of natural landscape in Pupukeya-Paumalu on the North Shore of Oahu.

Park Permits Section

Coordinates, monitors and reviews issuance of public park use permits; collects applicable fees and charges; develops, amends, repeals and reviews park rules and regulations; and addresses park enforcement issues in cooperation with the other City and State regulatory agencies.

During the year 36,124 permits were issued for the use of park facilities. Types of permit activities issued for the year are as follows and represents a 49.8% increase in permits issued over Fiscal Year 2003:

<u>PICNIC</u>	<u>CAMPING</u>	<u>ATHLETIC</u>	<u>GENERAL</u>	<u>TOTAL</u>
9,906	14,847	2,675	8,696	36,124

Park Permits staff assisting customers in obtaining a park use permit at the Parks Permits Office, 650 South King Street, Honolulu Municipal Building.





Parks storeroom staff (right) issues supplies to a Parks maintenance employee (left) from the storeroom's Manana warehouse.

Property Management

Coordinates, monitors and reviews the department's property inventory control practices; maintains records in accordance with the city's policies and procedures; places emphasis on staff responsibility and accountability for equipment items; and continues to implement an efficient system for delivery of park supplies and materials.

The property inventory unit processed more than \$840,2537 of equipment acquisitions and over \$1,677,901 of equipment disposals. The storeroom operations procured, stocked and issued over \$408,883 worth of supplies to the various line divisions.

Management Analyses

Processed departmental administrative rules for the promulgation of rules relating to declaratory rulings and the abolishment of the Aala Park rules, where Aala Park was designated for use as a temporary camp site for the homeless. Processed administrative contracts for the educational program at Hanauma Bay Nature Preserve and the department's employee uniform price schedule contract. The Department of Information Technology installed additional computers and printers at various island-wide playgrounds. These computers are surplus from other City agencies that have recently installed new computers.

Budget Management

The Purchasing Unit issued and processed 5,560 confirming purchase orders and 172 purchase requisitions.

SUMMARY OF THE DEPARTMENT'S FINANCIAL STATISTICS FOR FISCAL YEAR 2004-2005

OPERATING BUDGET

PROGRAM	ADJUSTED OPERATING APPROPRIATION	EXPENDITURES AND ENCUMBRANCES	UNENCUMBERED BALANCE
Administration	\$1,613,424	\$1,526,558	\$86,866
Urban Forestry Program	5,888,159	5,782,609	105,550
Federal Grant	428,800	279,646	149,154
Maintenance Support			
Services	4,149,338	3,918,773	250,565
Parks Maintenance	17,800,614	17,536,266	264,348
Recreation Services	17,687,437	17,611,062	76,375
Total	<u>\$47,567,772</u>	<u>\$46,654,914</u>	<u>\$912,858</u>

OPERATING EXPENDITURES AND ENCUMBRANCES BY CLASSIFICATION

CLASSIFICATION	AMOUNT	EXPENDITURE	BALANCE
Salaries and Wages	\$30,259,072	\$29,937,064	\$322,008
Current Expenses	16,686,880	16,266,915	419,965
Equipment	193,020	171,287	21,733
Total	<u>\$47,138,972</u>	<u>\$46,375,268</u>	<u>\$763,706</u>

SPECIAL PROGRAMS FUNDED BY FEDERAL AND STATE OPERATING FUNDS FOR FISCAL YEAR 2004-2005

PROGRAMS	FUND SOURCE	EXPENDITURES AND GRANT AWARD	ENCUMBRANCES	BALANCE
Summer Food Service	Federal	\$300,000	\$242,041	\$57,959
Waipahu Learning Ctr	Federal	78,500	28,502	49,998
Office of Youth Svc	Federal	50,300	9,102	41,198
Healthy Hawaii Initiative	State	200,000	18,300	181,700
Total		<u>\$628,800</u>	<u>\$297,945</u>	<u>\$330,855</u>

GENERAL TRUST FUND FOR FISCAL YEAR 2004-2005

<u>ACCOUNT</u>	<u>EXPENDITURES AND APPROPRIATION</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>
Other Donations	\$107,520	\$43,543	\$63,977
Clearance Account	424,073	166,922	257,151
Permit Deposits	286,648	221,748	64,900
Fall Session Paani	202,676	173,324	29,352
Lester Mccoy Pavilion	1,211,298	7,067	1,204,231
Summer Fun Clearance	862,056	603,292	258,764
Spring Session Paani	81,355	58,873	22,482
Kaimuki Reservoir	1	0	1
Research Projects	408	0	408
City Beautification	26,106	15,500	10,606
Surf Sites	284,500	0	284,500
Waikiki Beautify	36,230	0	36,230
Botanical Gardens	46,675	9,073	37,602
Executive Center Park	100,000	0	100,000
Ehukai/Pupukea Improvements	\$182,792	\$0	\$182,792
Total	<u>\$3,852,338</u>	<u>\$1,299,342</u>	<u>\$2,552,996</u>

**REVENUE AND OTHER COLLECTIONS
FOR FISCAL YEAR 2004-2005****REVENUE**

<u>Federal and State Grants</u>	<u>REVENUE</u>
Waipahu Learning Center	\$156,510
Summer Food Service Program	242,041
Healthy Hawaii Initiative	0
Office of Youth Service	52,608
<u>Charges for Services and Fees</u>	
Service Fee - Dishonored Checks	2,080
Witness Fee	0
Hanauma Bay Admission	3,492,545
Hanauma Bay Parking	205,813
Community Gardens	39,497
Duplicated Copy of Any Record	3
<u>Culture Recreation</u>	
Summer Fun Program	340,785
Fall and Spring Programs	58,000
Foster Botanical Garden	127,166
Perquisite Housing	0
TOTAL REVENUES	<u>\$4,717,048</u>

Personnel Services

The Personnel Services Section is responsible for developing personnel policies and procedures, reviewing and advising on personnel actions, advising divisions on labor relations and collective bargaining matters, administering employee training and safety programs, and for payroll preparation activities. The department's authorized position count as of June 30, 2005:

Regular Employees	839.00
Temporary Employees	25.50
Personal Services Contract Employees	261.65
Total	<u>1,126.15</u>
Summer College Student Employment Program	324
Summer Program Hires	<u>546</u>
Total Summer Hires	<u>870</u>



Executive Services staff finger printing a new employee for background check.

PERSONNEL TRANSACTIONS 2003-2005 (REGULAR AND TEMPORARY EMPLOYEE)			
	FY 03	FY 04	FY05
New Hires	37	27	38
Separations	60	55	62
Promotions/Reallocation Requests	47	24	61
Disciplinary Actions Reviewed	97	114	79
Grievances - Step 1, 2, 3 & 4	32	30	55

Training Section

The Department continues to effectively utilize enhanced multi-media for all of its training requirements. Computer training still remains a high priority. As technology continues to advance, so does our training requirement. We continue to add the latest technological equipment to the division and to the field staff as may be allowed by the budget. Outside resources are still utilized when specific training is not available within the City structure. Particularly the new Crane Operator Certification and Rigging and Safety training that was mandated this past year by the Occupational Safety and Health Administration (OSHA).

Updated training on Sexual Harassment and Workplace Violence Prevention was conducted pursuant to applicable policies, collective bargaining agreements, and ordinances. Seven Hundred Eighty (780) permanent personnel and over 1200 Personal Services Contract employees received this training. Minor problems with the training database still remain, but are being rectified as they occur with the coordinated efforts of the Department of Information Technology staff. Supervisory staff was receptive to the Performance Evaluation follow-up training that was also conducted.

There was a significant increase in the number of employees trained and number of courses in the Safety category.

CATEGORY OF TRAINING	NO. OF COURSES		NO. OF EMPLOYEES		TRAINING HOURS	
	FY04	FY05	FY04	FY05	FY04	FY05
Management/Supervisory	47	39	630	684	2078	1794
Technical/Specialized	322	326	3481	2238	7933	6621
Safety	222	237	3036	3912	4975	5850

Safety

One-hundred and sixty-one scheduled, unscheduled, and requested safety inspections were conducted on Park Maintenance and Recreation Services facilities throughout Districts I, II, III, IV and V; Horticulture Services, Botanical Garden, Maintenance Support Services, and Recreation Support Services facilities. Final inspections were conducted for the installation of new buildings, pool



McCoy Pavilion at Ala Moana Regional Park – one of the many facilities inspected through out the department.

complexes, play courts, ball fields, skate parks, and composite play structures.

Digital pictures are now incorporated into the results of safety inspections. Semi-annual Department Safety Committee meetings were conducted. Safety training sessions were conducted to instruct employees on safety inspection techniques. HIOSH survey/information from OSHA 300 logs, as required by State of Hawaii were completed. A committee continued to develop a new Emergency/Crisis Management Plan for the department. Training was conducted for the Division and District Secretaries on the new OSHA record keeping regulation.

<u>SAFETY/ACCIDENT AND INJURY STATISTICS</u>	<u>FY 03</u>	<u>FY 04</u>	<u>FY 05</u>
HIOSH Violations	0	14	0
Safety Inspections	182	121	161
Lost-Time Employee Injuries/Illnesses	98	102	66
No Lost-Time Employees Injuries/Illnesses	85	96	63
Park Users/Participant Injuries	14	137	82

Civil Defense

The department is a member of the Local Emergency Planning Committee, the Project Impact Committee, the Strategic National Stockpile Points of Distribution Site Selection Committee, and the Public Building Security Committee. Meetings for these committees were attended.

Department staff attended a Statewide Hurricane Exercise. Division and District Disaster and Emergency Response Plans were updated. Tropical Storms and Hurricanes were tracked on the internet and information disseminated. Information on high winds, high surf, and flash flood warnings was also disseminated. DPR facilities were opened as Red Cross shelters due to the flooding in Manoa Valley and high surf along the Leeward coast. DPR staff also presented a tsunami informational briefing at the State Capitol.

CDL Drug and Alcohol Testing

The department had an average of 70 employees with Commercial Driver Licenses (CDL). These employees are subject to a federally mandated Random Alcohol and Drug Testing Program. Administering the program involves coordinating appointments for random testing, coordinating with a Substance Abuse Professional for individuals testing positive, scheduled return to work drug testing, and conducting follow-up testing. New CDL drivers are scheduled for pre-employment drug testing and then placed in a pool for random drug and /or alcohol testing.

HGEA Drug and Alcohol Testing

Preparations were made to begin HGEA drug and alcohol testing in fiscal year 06.

Driver Training

In addition to our current training program that includes Defensive Driver, Driver Improvement Training, CDL Up-Grades, Forklift Training, Van Driver Training and Equipment Operator Training, we have also added Crane Rigger Training this year with thirty-three employees successfully completing the program.

TRAINING PROGRAMS

	<u>NO. OF COURSES</u>	<u>NO. OF EMPLOYEES</u>	<u>TRAINING HOURS</u>
Driver improvement	4	136	544
15-Passanger Van Training	3	37	148
Driver License Upgrade	1	3	224
Employees Trained on Equipment	6	97	776
Crane & Rigging	3	33	264



Urban Forestry division staff operating a tree spader at the division's Waiawa Tree Nursery. One of many pieces of equipment that Parks employees are trained and certified to operate.

<u>DRIVER EVALUATION</u>	<u>NO. OF EMPLOYEES</u>	<u>HOURS</u>
CDL/Type 4	127	130
15-Passenger Van Driver	37	19

EQUIPMENT INSPECTIONS: 128

<u>2004 MOTOR VEHICLE ACCIDENTS</u>	<u>NO. OF ACCIDENTS</u>	<u>AVOIDABLE</u>	<u>UNAVOIDABLE</u>
CDL Drivers	10	6	4
Non CDL Drivers	24	21	3
Total	34	27	7

<u>2005 MOTOR VEHICLE ACCIDENTS</u>	<u>NO. OF ACCIDENTS</u>	<u>AVOIDABLE</u>	<u>UNAVOIDABLE</u>
CDL Drivers	6	3	3
Non CDL Drivers	12	9	3
Total	18	12	6

DIVISION OF URBAN FORESTRY

The division consists of an administrative function and two branches: Horticulture Services and Honolulu Botanical Gardens. There are two International Society of Arboriculture (ISA) Certified Arborists in administration.



Horticulture Services Branch

This branch propagates, plants, prunes, waters, and maintains shade trees, concrete planters, and other ornamental plants cultivated along public roadways and in parks and malls; provides specialized horticultural and arboricultural services for an island-wide beautification program; reviews and inspects subdivision plans, street tree plantings, park dedication, and other construction plans; issues permits on special requests for planting, pruning, relocating, and removing of street trees; clears trees obstructing street lights, utility lines, traffic devices, and rights-of-way from hazardous branches; provides 24-hour response for tree emergencies that block streets and damage property; supervises contractual tree work; grows and maintains plants for beautification projects, public gardens, and for use in municipal build-

ings, at city functions and city-sponsored events; develops field-grown specimen trees for city projects; conducts an evaluation, selection, and testing program to develop plant materials useful for these purposes; protects and preserves valuable existing trees from displacement or destruction in city and other governmental agency construction projects; and tree-banks large specimen trees displaced by private developments or donated by homeowners as a community preservation measure.

The branch is responsible for grounds maintenance at the Honolulu Civic Center and Honolulu Police Department Headquarters grounds and parking lot. Major landscaping projects and improvements were made around the Civic Center flagpole area and the Hawaiian Netmender Fountain at the King Street/Kapiolani Boulevard split. The branch also provides support and grounds restoration for major events held at the Civic Center.

There are ten members of the Horticulture Services staff who are ISA Certified Arborists and ten staff members who are ISA Certified Tree Workers. One staff member is also an Associated Landscape Contractors of America (ALCA) Certified Landscape Technician.

Statistical highlights of major activities include:

1. Trees Pruned	71,439
2. Trees Planted	157
3. Trees Removed	1,771
4. Trees Root-Pruned	185
5. Young Trees Pruned/Restaked	911
6. Large Trees Relocated	218
7. Potted Plants Loaned Out	6,449
8. Plant Change	404
9. Color Bowl Change	3,283
10. Shrubs Planted	3,357
11. Sod and Groundcovers Planted (ft ²)	30,900

The focus of our tree maintenance program is to handle health problems of trees, with branch or tree failure being our number one priority.

The branch operates five nurseries and tree farms at Kapiolani, Nuuanu, Waipahu Depot Road, Kualoa and Waiawa. We have a total inventory of approximately 3,334 large trees.



Following the Mayor's program of protecting and enhancing our urban environment, we implemented beautification projects with volunteers and community groups; continued with the landscaping of Waikiki streets and sidewalks, including continuing maintenance of Waikiki hanging baskets. Significant Mayor's Beautification Projects completed include: Waikiki Kalakaua Gateway, Honolulu Civic Center, Queen Kapiolani Garden, Aina Moana, Ulehawa Beach Park-Rocky Point, and Kuilei Cliffs.

Twenty-two new developments accounted for 1,124 street trees being planted by private developers, including trees that are required by the city for new

developments. This number is slightly lower than the previous year's total of 1,317 trees planted. These street trees have been or will be dedicated to the city and this branch will then assume responsibility for their maintenance.

Over 6,000 potted plants were provided for various city offices and city-sponsored events which include: Sunset on the Beach, Brunch on the Beach, Mayor's Cultural Festival, Honolulu Marathon, Lei Day, Hawaii Honors the Hawaii National Guard 29th Brigade, Mayor's and City Council Inaugurations, Talk Story Festival, and Summer Fun finales at various city parks.

Honolulu Botanical Gardens

The Honolulu Botanical Gardens (HBG) is comprised of five botanical gardens: Foster, Lili'uokalani, Koko Crater, Ho'omaluhia and Wahiawa. The gardens cover approximately 650 acres. The documented plants in the HBG represent a living collection of considerable scientific and educational value. The collection is focused on a diversity of plants from tropical and subtropical areas of the world. There are currently 17,283 plant accessions documented in the botanical gardens' database, BG-Base.

The plant collections and grounds are maintained through high horticultural standards, including selection of appropriate plants for planting at the various garden sites, corrective pruning, integrated pest management, and removal of poor as well as hazardous specimens.

Foster Botanical Garden

Foster Botanical Garden (FBG), located in the heart of downtown Honolulu, is the flagship of the HBG. As part of the Master Plan, construction of a conservatory and orchid maintenance building began in the area of the garden that previously was Community

Garden. The Community Garden plots were relocated to another area adjacent to the parking lot the previous year, giving gardeners the opportunity to start their gardens anew, in an area visitors often visit and appreciate.

The Cactus & Succulent Society of Hawaii members had a volunteer project, and re-propagated the collection of *Euphorbia milii* at Foster Botanical Garden.

Plant and facilities maintenance during the year included pruning of 108 trees at Foster Botanical Garden, and 39 at Lili'uokalani Botanical Garden during the annual tree contract in April and May. Pruned material were chipped and used in the garden as mulch to help minimize weed growth and loss of soil moisture.

Potholes in the parking lots and driveways were filled by maintenance personnel; automatic battery timers were installed in most parts of the garden to enable watering during the evening hours, with two-fold benefits: water conservation and less disruption to visitors during the hours the garden is open to the public. Other in-house projects included installation of decorative benches, a "wishing well" garden ornament, new and replacement plantings of flowers and flowerbeds.

FBG is the only Botanical Garden with admission fees.

1. Total revenues were \$127,106, a nearly seven percent increase from last year.
2. Total visitors were 41,179, a decrease of 1 percent from last year. Although there was a decrease in attendance from the previous year, the overall increase in revenue can be attributed to a greater number of non-residents that visited the garden during the year. The Friends of Honolulu Botanical Gardens plant sale in September at Foster Botanical Garden attracted a total of 1,182 visitors.
3. Of the total visitors, 2,745 were students on educational field trips, representing 86 school visitations.
4. Revenues for annual passes were \$3,525.
5. A total of 10 wedding ceremonies with 215 attendees and another 3 wedding photographic sessions involving 88 participants took place in the garden this year.

The volunteer docents at Foster Botanical Garden provided 257 visitor tours with 1,902 participants. In total, volunteers at Foster Botanical Garden alone gave 7,495.75 hours of their time to maintain and enhance this garden (10,730.25 volunteer hours were contributed throughout the HBG gardens sites for the year. See report, below).

Lili'uokalani Botanical Garden

There were 52 weddings and wedding photography sessions, often with the famed Waikahalulu waterfall as a backdrop. Volunteers from Lanakila Rehabilitation Center helped with raking and other maintenance on a weekly basis and Nu'uuanu Stream was cleaned twice.

Wahiawa Botanical Garden

Renovations including upgrading the pathways and new signage were made to the Main Terrace. (Earlier Improvements included new visitor pathways, irrigation system, lighting, and benches, and six interpretive signs to educate visitors on garden history, native flora, epiphytic plants, bamboo, ficus species, and the palm family.)

Construction of a new Visitor Center began and continues as part of the exciting additions and improvements to Wahiawa Botanical Garden. In support of this exciting project, a palm collection, heliconia and other extensive planting improvements were designed and added throughout the Main Terrace.

Koko Crater Botanical Garden

HBG staff led college students, Girl Scouts, international visitors, military dependents and elementary and middle school groups on tours of this dryland garden. A total of 923 visitors were given guided tours.

An additional grounds staff member was hired, increasing the staff total to two at this 200-acre garden, which will greatly enhance the maintenance of the plant collection.

Ho'omaluhia Botanical Garden

Ho'omaluhia Botanical Garden, located in Windward Oahu, experienced a very busy year with 92,421 visitors.

A wide variety of activities were enjoyed in this 400-acre expanse of greenery beneath the majestic Ko'olau Mountains. Weekend camping participants totaled 9,279 camper-days; 4,064 people were logged in at the catch-and-release fishing programs; and 7,318 walkers and joggers were recorded.

Throughout the year, despite the 90 inches of rain, 4,404 students of all ages (pre-school to college) participated in a variety of guided and self-guided learning programs. About 906 people visited the garden in conjunction with 25 wedding events.

Featured annual group art exhibits included the Windward Artists' Guild, Daunna's Art Studio, and a special celebration of "Botanicals" featuring the art of students in Ho'omaluhia's weekly botanical drawing class. The garden also sponsored the annual "Frog/Critter 3-D Art contest.

Fishing continued to be a popular shoreline event for people of all ages. The Hickam Air Force Base end-of-school year keiki derby involved over 300 anglers, parents and volunteers.

Three disc golf events were held, despite the rain, with approximately 200 participants. This group anticipates two to three tournaments per year at the garden.

Two horticultural visitor groups used the new event pavilion this year: the Weed Science of America field trip hosted about 200 people, and the Certified Landscape Technicians testing and field day for Hawaii green industry members also had approximately 200 participants.

Construction to the Visitor Center included upgrading the restrooms and areas surrounding the building to current ADA standards.

Extensive plantings were added to the collections in the Melanesian, Tropical American, African, and Malaysian Sections. Species of the palm family were highlighted, expanding the already internationally recognized palm collection.

Mulching - Green Waste Recycling

The partnership with the Department of Environmental Services continued this year in the use of the products from the Green Waste Recycling Project. Hundreds of tons of mulch are used at all of the botanical garden sites. This natural soil amendment is cost-effective in reducing irrigation needs, labor to keep the weeds down, and providing a natural source of nutrients for our trees and shrubs. Mulch is also given free to garden volunteers and visitors so less water and pesticides are used in the gardens of botanical garden visitors.

Composted mulch was available to the public this year at the following community gardens: Ala Wai, Makiki, Manoa and Wahiawa. It was also available at Ho'omaluhia Botanical Garden.

Education Program

The education program held 32 classes and workshops on orchid and basic gardening techniques, seasonal crafts, botanical drawing, lei making and storytelling. Staff training on propagation was also offered. Six hundred twenty-two participants enjoyed these programs this year.

Due to construction at Foster, Ho'omaluhia and Wahiawa Botanical Gardens, fewer educational programs were offered this year than last year. However, special activities included "Make a Difference Day," "Arbor Day," and "Earth Day" celebrations at several of the gardens. Promotional flyers were produced for the programs and distributed for all the programs.

HBG staff members performed outreach programs throughout the year, giving presentations about the HBG (to the Rotary Club of Pearlridge), and orchids (at the Rotary Club of Pearl Ridge, Kauai Farm Bureau Garden Fair, Garden Island Orchid Society, Windward Orchid Society, Kaimuki Orchid Society, Aiea Orchid Society, and Pearl City Senior Program). Lei demonstrations were conducted by staff at the Farm Fair at Kapolei, "I Love Liliha," Kuhio Day celebration at the Federal Building, and May Day at Kapiolani Park.

This year, three staff members began contributing news articles to the Honolulu Advertiser. Between them, one garden-related article per month, on average, was written on a voluntary basis, for publication in this highly circulated daily newspaper. The purpose is to promote the Honolulu Botanical Gardens and educate the public about plants, particularly those in the HBG plant collections. This has resulted in increased awareness and interest in the garden's plants, as evidenced by reader response emails and garden visitor comments.

Other HBG promotional activities included distribution of garden brochures to six hotels in Waikiki and the Honolulu Airport six times during the year. This is an ongoing program.

Twilight Summer Concerts

For the sixth summer, twilight summer concerts were held at Foster Botanical Garden. Due to a growing popularity of the concerts, more concerts were offered this year (a total of 11). Total attendance rose from 869 to 1,235 concertgoers/

Midsummer Night's Gleam

On the third Saturday in July, 2004, approximately 3,000 luminaries lighted Foster Botanical Garden's pathways. This family event drew over 2,280 people, who were able to enjoy a very special evening in the garden. Gleam attendees were treated to entertainment by 8 different groups of entertainers. Also featured were cultural dancers, food, children's activities and games and a variety of informative displays. Two hundred volunteers and entertainers worked together to make this event successful.



Orchid Collection

The HBG has an internationally renowned collection of hybrid and species orchids with over 10,000 plants. This makes the HBG collection the largest public collection in the State of Hawaii. Currently, the existing orchid display has 100 plants that are rotated five times per week and is one of the main flowering attractions to the gardens. As in the past, some of the best orchids in the HBG collection were displayed at orchid shows around the island: Kunia, Windward, Manoa, Ewa, Aiea, and Honolulu. When the construction of the conservatory at Foster Botanical Garden is completed, it will replace the existing display structure, to showcase the Honolulu Botanical Garden's fabulous orchid collection and other rotating plant displays.

Collections Management

A Collections Policy for the Honolulu Botanical Gardens has been in place since February 1998. The purpose of this document is to guide the acquisition, development and management of the living collections of the HBG and the associated non-living collections following the goals set forth in the mission statement. The mission of the HBG is to plan, develop, curate, maintain and study documented collections of tropical plants in an aesthetic setting for the purposes of conservation, botany, horticulture, education, and passive recreation.

The HBG is a member of the Center for Plant Conservation, Botanical Gardens Conservation International (BGCI) and the American Association of Botanical Gardens and Arboreta (AABGA). The exchange of plant collection information between these groups continues on an ongoing basis and strengthens the HBG's mission of conservation, botany, Horticulture, education and passive recreation. It also provides valuable opportunities for professional interaction.

The program to add photo documentation to each of the HBG's plant accessions continues.

Community Garden Program

This popular program continues to attract garden enthusiasts, who tend a total of 1,239 plots at 10 garden sites. This activity provides people, often apartment dwellers with little or no space for gardening, an opportunity to grow their own vegetables and herbs as well as socialize with one another.

Volunteer Program

This year, volunteers at all the garden sites provided the invaluable contribution of their time and expertise, for a total of 10,730.25 hours. This amounts to a volunteer dollar value total of \$164,656. (This figure is based on the average hourly earnings of all production and non-supervisory workers on private non-farm payrolls, as determined by the Bureau of Labor Statistics. It also includes an estimate of fringe benefits, as determined by a coalition of nonprofits, foundations and corporations.) Volunteers to the gardens served as nursery aids, docents, receptionists, stream cleaners, fishing coordinators, park attendants, and special events assistants to our professional staff. Volunteers to the orchid area alone totaled 23, contributing 3,385 hours during the year, totaling a volunteer dollar value of \$51,995.24.

The Arborist Advisory Committee

The Mayor's Arborist Advisory Committee (MAAC) consists of nine (9) members whose term is concurrent with the Mayor's term of office. The previous committee ended its term in December 2004 and a new MAAC committee will be formed.

This committee facilitates the nominations and pruning requests for the trees on the register of Exceptional Trees, which come from the community and members of the committee. The Committee is also involved in the monitoring and maintenance of these unique trees.

PARK MAINTENANCE AND RECREATION SERVICES DIVISION

The Park Maintenance and Recreation Services Division (PMRS) is responsible for the development and implementation of community recreation and leisure programs, and for maintaining recreational facilities, parks, medial strips, beach rights-of-way, traffic islands, malls, promenades and undeveloped slide areas throughout the island of Oahu.

Organized Recreation

The division's community recreation programs provided a wide range of activities for tiny tots, children, teens, adults, senior citizens and persons with disabilities at 80 recreation sites. This division serviced 47,159 participants during the three major program periods of summer (June-August), fall (September-December), and spring (January – May). Activities included special community events and classes in aquatics, arts and crafts, creative expression and drama, ethnic culture, games and sports, music and dance, outdoor recreation, and physical fitness.

	<u>SUMMER 2004</u>	<u>FALL 2004</u>	<u>SPRING 2005</u>	<u>TOTAL</u>
Tiny Tots	546.....	615.....	611	1,777
Children	13,524.....	6,500	6,591	26,615
Teens	3,091	1,815	2,062	6,968
Adults	3,792.....	4,402.....	4,443	12,637
Seniors	3,362.....	4,317	4,400	12,079
TOTAL	<u>24,315</u>	<u>17,649</u>	<u>18,107</u>	<u>60,071</u>

EAST HONOLULU-DISTRICT I

District I is responsible for maintaining recreational facilities, parks, bike paths, medial strips, beach rights-of-way, traffic islands, promenades and undeveloped slide areas from Waikiki/McCully/Manoa to Hawaii Kai/Sandy Beach. The East Honolulu District is comprised of 77 areas totaling 620 acres of land.

Total Full-time Grounds Maintenance Positions:
130 positions

Total Full-time Recreation Positions:
46 positions
15 positions with Hanauma Bay cashiering staff

Accomplishments

1. Hanauma Bay Nature Preserve's continues to win praise and awards. Hanauma Bay Nature preserve continues to be the one of the number one Oahu destinations for tourists. This year almost one million (897,737) tourists and 109,333 Hawaii residents visited the bay. The Education Programs twice monthly nighttime programs have also continued to be well-attended attracting comfortable crowds of 75 or so.

ATTENDANCE FOR 2004-2005

<u>MONTH</u>	<u>NON-RESIDENT VISITORS</u>	<u>RESIDENT VISITORS</u>	<u>TOTAL VISITORS</u>
JULY	104,521	14,452	118,973
AUG	97,798	9,945	107,743
SEPT	71,367	8,410	79,777
OCT	67,137	8,948	76,085
NOV	63,018	8,933	71,951
DEC	65,203	8,174	73,377
JAN	65,019	7,143	72,162
FEB	59,269	6,151	65,420
MARCH	81,793	7,925	89,718
APRIL	66,256	8,444	74,700
MAY	68,250	9,811	78,061
JUNE	88,111	10,997	99,108
TOTAL	<u>897,737</u>	<u>109,333</u>	<u>1,007,070</u>

2. The district's community recreation programs provided a wide range of activities for tiny tots, children, teens, adults, senior citizens and persons with disabilities at 20 recreational sites. East Honolulu District 1 serviced 15,984 registered participants during the three major program periods: summer, fall and spring. Activities included special community events and classes in aquatics, arts and crafts, sports and games, music, dance, drama, outdoor recreation, ocean recreation, physical fitness and ethnic culture.

Kahala Summer Fun Tetherball



On the beach



Ala Wai Community Park Arts & Crafts Center



REGISTERED PARTICIPANTS IN PROGRAMS

	FALL 2004	SPRING 2005	SUMMER 2005	TOTAL
Tiny Tots	232	143	143	617
Children	2,221	2,178	2,178	6,443
Teens	205	236	846	1,287
Adults	1,076	1,081	860	3,017
Seniors	947	1,138	977	3,062
TOTAL	4681	5,004	5,004	14,426

District special activities included holiday events (such as Halloween haunted houses/costume contests and Easter Egg hunts/decorating contests), teen excursions/dances, swimming meets, basketball/volleyball leagues.

3. Kapiolani Regional Park/Kuhio Beach continues to be one of the most heavily used parks on the island. In addition, the park is the site for some of the largest events on the island, such as the Honolulu Marathon, Lei Day Festival, International Ukulele Festival, Mayor's Fourth of July, Na Hula Festival, soccer tournaments, beach volleyball tournaments, canoe races, ocean swimming events, archery events, and an array of ethnic/cultural festivals celebrating the richness and diversity of our community with Okinawan, Portuguese, Filipino, Hispanic and Scottish festivals to name a few.
4. The park maintenance program for East Honolulu continues to service all the parks Monday – Friday, 6 a.m. to 3 p.m. and Saturday/Sunday, 6:30-10:30 a.m. At Kapiolani Park/Kuhio Beach, the park maintenance program is operated 16 hours a day, seven days a week, from 6 a.m. to 11 p.m.

WEST OAHU-DISTRICT II

District II is responsible for the development and implementation of community recreation and leisure programs and for inspecting and maintaining 103 facilities including beach parks, district parks, community parks, neighborhood parks, mini parks, malls, parking lots, promenades, traffic islands and medians in the geographical boundary, which extends from Punahou Street/Ala Moana Regional Park in the east to Aiea District Park in the west.

Total Grounds Maintenance Positions: 92

92 positions include 1 District Manager, 1 Park Grounds Maintenance Superintendent, 4 Park Grounds Maintenance Supervisors, and 1 Mowing Crew Supervisor.

Part-Time Maintenance Positions: 8

Total Recreation Positions: 34

34 positions include 1 District Recreation Supervisor and 6 Recreation Complex Supervisors.

Part-Time Recreation Positions: 1

Accomplishments

The major accomplishment by District II was to improve our resources and modify operational systems to continue to provide better recreation and maintenance services to the community.

1. Child care facilities operate at five City parks; Dole Community Park, Kamehameha Community Park, Lanakila District Park, Kauluwela Community Park, and Halawa District Park. District recreation and maintenance personnel worked cooperatively with child care providers to support these programs in conjunction with regular recreational programs.



Water Exercise Class at Kapaolono Pool



Wilson Summer Fun Fishing



Mayor's 4th of July at Kapiolani Bandstand



Tennis Courts at Kapiolani Park

2. The partnership with Unity House, Inc., a nonprofit organization, continued at Pauahi Recreation Center. The joint operation of the facility has improved services to the community, particularly for senior citizens.
3. Youth programs were active at Kalihi Valley District Park. Organizations from the Kalihi Valley community such as Kaewai Elementary School, Dole Middle School, the Police Activities League, Kokua Kalihi Valley, Kalihi Young Men's Christian Association, Parents and Children Together, Kalakaua Athletic Club, Hawaiian Island Swim Team, Men of W.A.R., Kickstart Karate, Inc., Susannah Wesley Foundation, Kalihi Valley Athletic Club, and department staff held discussions and networked to share ideas and resources for the purpose of improving and expanding recreational and social services for the youth and their families in this high-impact area. Making optimum use of the Kalihi Valley District Park and other department facilities in the Kalihi community is a priority.
4. The district accepted referrals of participants from the Community Service Sentencing Branch (CSSB) to work at Ala Moana Regional Park, Keeki Lagoon Beach Park, Beretania Community Park, Kalihi Valley District Park and Makiki District Park under the supervision of maintenance staff. Additional recreation-staffed sites may be added in the future.
5. Thirty-six park sites that were adopted by citizens or organizations were provided with services such as graffiti removal, policing litter and removal of trash.
6. A Before-and After-Summer Fun child-care program was provided by Kamaaina Kids at Booth District Park, and by the Kalihi YMCA at Moanalua Community Park and Halawa District Park.
7. Recreation programs throughout the District included a wide range of ongoing class activities and special events for all age groups, with an emphasis on programs for teens.

NUMBER OF REGISTERED PARTICIPANTS IN DIRECTED PROGRAMS

	SUMMER 2004	SPRING 2005	SPRING 2005	TOTAL
Tiny Tots	78	87	65	230
Children	2,369	786	704	3,859
Teens	182	491	471	1,144
Adults	548	536	805	1,889
Adults (Therapeutic)	40	92	48	180
Seniors	612	926	1,168	2,706
Seniors (Therapeutic)	110	119	116	345
TOTAL	3,939	3,037	3,377	10,353

Special District activities included holiday events such as Easter Egg Hunts, family activities, Halloween Costume Contests, and Christmas Programs. There were teen excursions, and a Teen Family Camp held at Kualoa Regional Park, where families enjoyed activities encouraging inter-generational interaction and cooperation. Classes in aquatics, arts and crafts, music and dance, ethnic culture, cooking, outdoor recreation, physical fitness and sports were held at 20 facilities. Before- and After-Summer Fun care was provided at Booth District Park, Halawa District Park and Moanalua Community Park from 6 a.m. to 8:30 a.m. and 2 p.m. to 5:30 p.m., serving a total of 136 children.

8. Ala Moana Regional Park attracts a significant number visitors each year. Many special events, e.g., the Greek Festival, Labor Day Picnic, Dragon Boat Festival, charity walks, parades, marathons, triathlons, and the Fourth of July fireworks display, make this park a popular attraction for local residents. The Fourth of July fireworks display alone attracts approximately 50,000 people. Every three-day weekend during the year adds to the number of family picnics and other large group activities using this park.



LEEWARD OAHU DISTRICT III

The Parks Maintenance and Recreation Services Division's District III is responsible for the development and implementations of community recreation and leisure programs, and for maintaining recreational facilities, parks, medial strips, beach right-of-ways and traffic islands west of Kaonohi Street in Aiea, out to the tip of Kaena Point on the Leeward Coast, and up to Whitmore Village in Central Oahu. District III has 107 parks, right-of-ways, and traffic-related areas totaling 1,101 acres of parkland.

Total Full-time Grounds Maintenance Positions: 116 positions

Total Full-time Recreation Positions: 41 positions

Accomplishments

1. The Summer Fun Program was offered at 19 sites with 3,008 children enrolled. The Summer Plus Program was offered at three areas this summer (Pearl City District Park, Mililani District Park and Makakilo Community Park). Two of the areas offered both morning and afternoon care. Ten areas offered the Summer Food Service Program, which served 22,768 lunches.
2. The District's community recreations programs provided a wide range of activities for tiny tots, children, teens, adults, senior citizens, and persons with disabilities at 26 recreation sites. This district serviced 19,539 registered participants during the three major program periods of summer (June- August), fall (September- December), and spring (January- May). Activities included classes in aquatics, arts and crafts, creative expressions and drama, ethnic culture, games and sports, music and dance, outdoor recreation, and physical fitness. Seasonal special events were planned and organized in all communities. These ranged from Halloween and Christmas Events to Easter Egg Hunts. Participants of all ages enjoyed these events. Special events for teens and pre-teens were specifically planned for this age group to provide them with wholesome, worthwhile, fun activities. Some of the activities were TNT (Tomorrows New Teens) Brain Bash, Teen Cosmic Bowling, TNT Beach Fest, Hawaiian Waters Adventure, Teen Dances, and TNT Camp.

	SUMMER 2004	FALL 2004	SPRING 2005	TOTAL
Tiny Tots	143	171	224	538
Children	4,255	2,333	2,561	9,657
Teens	841	909	1,124	2,874
Adults	917	1,115	1,211	3,243
Seniors	889	1,228	1,110	3,227
Totals	7,045	5,756	6,230	19,539

21st Centry Community Learning Centers: Waipahu Complex; Hoaeae Community Park, Project Ho'omana, Crestview Community Park, Waipahu District Park and Pool, and Waialeale Community Park and Pool continue their collaboration with DOE on expanding programming. The Waipahu Complex Schools have applied for and been granted a second go around with 21st CCLC funding. All five elementary schools, the intermediate school and the high school are now offering after-school activities that will involve DPR participation in providing recreational enrichment activities. These activities will also include summer and intersession programming throughout the year. Recreation directors are involved in the advisory council, which meets quarterly to discuss project progress, plans for sustainability, partnership and program development.

4. Project Ho'omana, Waipahu Complex's program that addresses the Youth At-Risk issues received a grant from the Office of Youth Services to provide prevention and early intervention programming for youth at risk for gang involvement and violent behavior. Project Ho'omana has taken their **V.E.G.A.** (Violent Education and Gang Awareness) curriculum to a next level. A summer academy has been established at Waipahu Intermediate School which will involve Ho'omana staff delivering a set of curriculum five days a week with weekly supplemental assistance from the Hawaii National Guard's Counter Drug Unit and HPD G.R.E.A.T. Program officers. Maintaining existing programming at the intermediate school and expanding to include Waipahu High School has increased the number of youth being served.
5. Waipahu District Park Pool has been participating in the RFP process with the Office of Youth Services (in partnership with Ewa Complex Makakilo Pool's OYS Grant) to provide an Employment Training Program that will address the issues of youth involvement in gangs and in violent behavior.
6. Waianae Complex continues to work with all DOE schools and the Police Activities League coordinated basketball, volleyball and flag football leagues for various age groups along the Leeward Coast.
7. Mililani Complex continued responding to the need for intersession programs in the Mililani area by offering an 8 hour a day, week-long program in March and January. The program ran from 8:30 a.m. to 3:30 p.m. One hundred fifteen children were registered at a fee of \$35 per child.
8. The Mayor's Neighborhood On-line Program continues to operate at Pearl City District Park, Wahiawa District Park, Mililani District Park and Waianae District Park.
9. Makakilo Neighborhood Park Pool implemented a free lifeguarding program for disadvantaged high school students within the Ewa and Kapolei School Districts. A grant from the Offices of Youth Services provided funding for this program intended to provide these disadvantaged high school students with opportunities for higher paying employment once they complete their training.

10. Ewa Beach Community Association provided funding for bus transportation for the Ewa Hui Aloha Senior Citizen Club. This allowed the Ewa Hui Aloha Senior Citizen Club to take monthly (sometimes twice a month) excursions to remote locations otherwise inaccessible to them by public transportation. This has increased the quality of life for the Ewa Hui Aloha Seniors.
11. Ewa Beach Community Fund of the Hawaii Community Foundation provided financial assistance (t-shirts, excursion and activities fees) for the Ewa Summer Fun Junior Leader volunteers. With this funding there was an increase in the number of volunteers who helped with additional supervision of our Summer Fun participants.
12. DPR continues a joint use agreement with the Navy to utilize two field complexes (Pride and Pointer) at the Kalaeloa Naval Base.

WINDWARD OAHU—DISTRICT IV

District IV is responsible for the development and implementation of community recreation and leisure programs, and for maintaining recreational facilities, parks, medial strips, beach rights-of-way, traffic islands, and slide areas from Mokule'ia to Makapu'u. District IV includes three regional parks, 43 beach/shoreline parks, three nature parks/reserves, five district parks, 15 neighborhood parks, 16 community parks, 39 beach right-of-ways and several medial strips, traffic islands, and slide areas. Park District IV employs 73 full-time maintenance personnel, 21 recreation directors, four recreation specialists, two recreation assistants, one secretary, one clerk typist and one district manager.

Accomplishments

District IV provided recreation programs and maintenance services at 22 recreation centers and 76 parks. Other accomplishments include:

The Summer Fun Program offered at 13 sites with 1,899 children enrolled. The Summer Plus Program was offered at five areas this summer (Ahuimanu Community Park, Enchanted Lake Community Park, Kailua District Park, Kapunahala Neighborhood Park and Heeia Neighborhood Park). All five sites also offered a Before Summer Fun Program. Ten areas offered the Summer Food Service Program, which served approximately 30,000 lunches. The district conducted two Summer Enrichment Programs—one at Kaneohe District Park and the other at Kailua District Park. These enrichment programs offer a variety of classes for adults and children from arts and crafts to physical fitness activities. .

Organized Recreation

The district's community recreation programs provided a wide range of activities for tiny tots, children, teens, adults, senior citizens and persons with disabilities at 20 recreation sites. This district serviced 13,602 registered participants during the three major program periods of summer (June-August 2004), fall (September-December 2005), spring (January-May 2005).

Activities included special community events and classes in aquatics, arts and crafts, creative drama, ethnic culture, games and sports, music and dance, outdoor recreation, and physical fitness.

NUMBER OF REGISTERED PARTICIPANTS IN DIRECTED PROGRAMS

	<u>FALL</u>	<u>SPRING</u>	<u>SUMMER</u>	<u>TOTAL</u>
Tiny Tots	102	80	167	349
Children	1,276	1,282	2,799	5,357
Teens	198	231	657	1,086
Adults	1,175	1,298	1,508	3,981
Senior Citizens	<u>1,098</u>	<u>868</u>	<u>863</u>	<u>2,289</u>
TOTAL	<u>3,849</u>	<u>3,759</u>	<u>5,994</u>	<u>13,062</u>

Kaneohe Community & Senior Center partnered with the Windward School for Adults to provide a variety of recreational programs for senior citizens. This partnership restored programs formerly conducted by volunteers and was no longer available.

Hauula Community Park completed its eighth year of partnership with the Queen Liliuokalani Children Center (QLCC). OLCC provided free cultural classes for registered participants at Hauula Community Park and expanded its services to Kahuku District Park.

Waimanalo Complex, along with our Ocean Recreation Specialist, assisted Hui Malama O Ke Kai (community program for 6th & 7th graders) in providing a variety of ocean recreation activities that focus on building self-esteem learning and caring for the environment, health and well being.

In addition to community recreation programs, there were programs enjoyed by the public at special facilities. These included Hale'iwa Surf Center, Kualoa Regional Park, and Kalama Hawaiiiana Center. The district's North Shore is the host for 17 major surfing contests half of which are national surf contests.

Park Maintenance

The District Park Maintenance Program provides daily maintenance at 96 parks. This includes 43 beach parks, 35 comfort stations, 37 recreation centers, four gyms, three swimming pools, three pavilions, 18 bathhouses, 46 ball fields, 95 outdoor courts, 23

play apparatus areas, 39 beach rights-of-way, 172 campsites and numerous medial strips, malls, and special facilities.

The district continued to coordinate volunteer projects with community groups involving beach cleaning, graffiti paint-outs, trail clearing, and the seasonal improvement of sports fields. Quarterly more than 100 volunteers have been cleaning and maintaining the Ke Ala Pupukea Bike Path. Almost all of the two miles of bike path has been landscaped by volunteers coordinated by the North Shore Outdoor Circle.

A community based group of individuals, raised \$38,000, purchased and constructed improvements at Pohakupu Mini Park that included a new swing set with resilient surface, a seven station exercise unit and concrete walkways. Much of heavy work was performed by a contractor, who volunteered his twenty man crew for two weekends to form and pour the concrete for the swings and walkway.

The increase in the number of Community Service Sentencing Branch work sites has provided additional manpower needed to support maintenance.

The assigning of staff to cover large events and to monitor permittees to insure that they provide rest room cleaning, trash removal and restoration of grounds is continuing to reduce the number of complaints from the general public. The program for the second year has resulted in fewer after event problems requiring remedial work by the permittees.

DISTRICT V, CENTRAL OAHU REGIONAL PARK, WAIPIO PENINSULA SOCCER COMPLEX, HANS L'ORANGE BASEBALL FIELD



The Parks Maintenance and Recreation Services Division's District V is responsible for the coordination of local, national and international sports tournaments, community recreation and leisure programs, and for maintaining sports facilities. District V has the Waipio Peninsula Soccer Complex (WPSC), Central Oahu Regional Park (CORP) and Hans L'Orange Baseball Field (HLBF). WPSC is 175 acres with 20 soccer fields, one lighted stadium field w/ locker room and restroom facilities. CORP is 269 acres with three regulation and one warm-up adult baseball fields; four softball fields, four youth baseball fields, five multi-purpose fields, 20 court tennis facility, archery range and the aquatic center which is scheduled to be completed in the fall of 2005.

Total Full-time Grounds Maintenance Positions: 26

Total Full-time Management Positions: 3

Accomplishments

1. The University of Hawaii Wahine Soccer Team played their fifth season of home games at the stadium. A total of 16 intercollegiate matches were held.

The Hawaii Youth Soccer Association hosted the Snickers Far West Regional Championship at the complex for over 200 mainland teams in June.

The Hawaii High School Athletic Association staged the Girls State Championships in February with teams from all the islands participating.

Both youth – AYSO and HYSA- as well as adult leagues made full use of the complex on weekends throughout the year. HYSA sponsored the Olympic Development Program. The adult soccer leagues, the Women's Island Soccer Association (WISA), the Men's Island Soccer Organization (MISO) and the Hawaii Rangers Soccer League staged tournaments throughout the year, including the Pacific Cup, the Tide Cup, Kirk Banks, and the Veteran's Cup, drawing both mainland and international teams.

2. Central Oahu Regional Park: There are seven adult baseball leagues, five youth baseball leagues, twelve softball leagues, and 2 adult soccer league that use the park throughout the year. In addition there is a youth football league, soccer teams and a mixed Lacrosse league that practice at the park. Tournaments throughout the year include: Kids World Series Baseball, Hawaii Winter Baseball, Best of the West, Tourney Sports, Triple Crown, ASA Softball Regionals, Little League, PONY, Cal Ripken and Babe Ruth Regionals, Family Stone High School Alumni Softball tournament which involved 80 games over 5 days. A Korean professional baseball team also trained at the park in January and February.
3. Hans L'Orange field is managed by staff from CORP. Phase I of the master development plan has been completed which included upgrading of field lights. Phase 2 of the master plan includes completion of the field lights, new scoreboard, outfield and foul line fencing. Hawaii Pacific University played some home games at the park during the year. Both Little League and adult leagues use the park's lighted baseball field. A Korean professional baseball team conducted Spring Training at the park in February.

RECREATION SUPPORT SERVICES

The function of Recreation Support Services (RSS) is to provide program support and in-service training for district recreation staff in specialized areas such as Sports and Aquatics, Culture and Arts, Children and Youth, Special Services and Senior Citizens. Staff coordinated various special events throughout the year, in addition to regularly scheduled tournaments, contests and clinics. This section is made up of twenty four (24) full time staff, the majority are recreation specialists and forty (40) part time staff who provide department resources on matters relating to their specific disciplines.

A. ADOPT-A-PARK:

The Adopt-A-Park Program enlists public and private organizations and individuals to volunteer their services to support the department's maintenance of park facilities. Eighteen (18) new adoptions were added this year for a total of 262 active park adoptions.

The Volunteers in the Park program assists and coordinates cleanups and beautification projects during the year. Major projects include "Keep America Beautiful Day", "Weed and Seed", "Get the Drift and Bag It", "Make a Difference Day", Fourth of July volunteer



projects and other island wide projects. These community-wide projects have generated over 6,700 volunteers who contributed over 22,000 hours of community service projects in beach and litter cleanups during 2004-2005.

B. CHILDREN AND YOUTH UNIT:

The Children and Youth (CY) Unit of the Department of Parks and Recreation (DPR) continues to seek out grant opportunities, research new programming and provide support and training for DPR staff. Listed are some of the highlights:

Grants – DPR was awarded \$53,000 by the State of Hawaii, Office of Youth Services (OYS) to conduct community-based services that target “at-risk youth” for gang involvement within two of Oahu’s communities (Ewa Beach and Waipahu).

The Ewa Complex Lifeguard Program, developed by the Ewa Complex of District III is a vocational lifeguarding program conducted at the Makakilo Swimming Pool reaching out to the youth in the Ewa Beach and Waianae Coast communities.

Project Ho’omana, a program developed by the Waipahu Complex of District III has been included in this grant funding period. The program has an excellent range of collaboration within the Waipahu School Complex (including Waipahu High School, Waipahu Middle School and all four feeder elementary schools) and has established itself as an important resource for the youth of Waipahu.

Training:

The Children and Youth Unit in conjunction with Good Beginnings Alliance offered a set of workshops on Early Childhood Education for DPR staff. The workshops included the developmental stages of children, the idea of learning through play, and stressed the importance of “teachers” in the lives of young children. The workshop was made possible by a donation from the Friends of Honolulu Parks and Recreation.

The Children and Youth Unit coordinated with the Department of Community Services to offer grant writing workshops for DPR staff. Sandra Rogin, grant developer for the City presented the basic steps to writing proposals. The components included: 1) Overall process for proposal writing; 2) Rating factors for the proposal; and 3) Sources for grants and statistics.

DPR staff attended the 2005 Training Institute presented by the Department of the Attorney General’s office. The topic was “Bullying Today: What’s New and What to Do”. The day long workshop provided an understanding of bullying and how it harms our children. National trainers shared proven strategies on how to help children and adults create a welcoming environment to all.

DPR provided support for the Department of the Attorney General’s office

2005 Community Action Seminar in February. At the seminar, DPR staff facilitated community groups who came to create an action plan for prevention of underage drinking, drugs, and youth gangs in their communities. DPR staff also provided the audio visual support for the seminar. In May, a follow up meeting of the community groups’ progress was held. DPR staff served as facilitators and audio visual support for this meeting.

C. HEALTHY HAWAII INITIATIVE GRANT

In April 2003, DPR launched the State of Hawaii, Department of Health (DOH), Healthy Hawaii Initiative Grant. \$248,000 of the grant money covered the vast majority of project expenses.

The purpose of the grant is to increase physical activity in the urban core by utilizing existing Department of Education (DOE) facilities. The project is meaningful on two levels:

1. The after school physical activities address the alarming rates of obesity and drug-use, particularly in our youth;
2. Utilizing DOE facilities helps close the gap between actual numbers of DPR facilities and the recommended number in the urban core.

The project, through an addendum to the joint use agreement and frequent meetings, established a model for future collaboration between DOE and DPR.



The initial assessment and analysis phase led us to select Farrington High School (FHS). After several changes in staff, we launched several programs at the school site and a water exercise class at Kalihi Valley Pool in January 2005. Here is a breakdown of classes offered from January to May 2005:

<u>CLASS</u>	<u>REGISTRATION</u>
Walking	3
Water Exercise	16
Swim lessons	16
Lunch Volleyball	49*
Hip-hop	24

(* While we did not register participants during lunch, we had an average of 49 students participate.) Currently, in addition to water exercise and hip hop, we are offering five programs in the summer including three new classes: hula, strength training and hip-hop aerobics.

Successful meetings with FHS faculty and DOH resulted in space on campus for DPR staff to work on campus and facilitate relationships with faculty and students. The principal has also offered the possibility of health elective credits for students who participate in our program.

D. PEOPLE'S OPEN MARKET PROGRAM:

The People's Open Market (POM) program was established in November 1973. The overall purposes of the program are:

To provide the public, especially the less affluent residents, the opportunity to purchase low cost fresh agricultural and aquaculture products and other food items.

To support the economic viability of diversified agriculture and aquaculture in our State by providing market sites where the State's farmers and fisherman or their representatives are encouraged to sell their surplus and/or off-grade products, and

To provide focal points for residents to socialize. Vendors must be registered in the Electronic Benefit Transfer (EBT) program and are required to accept food stamps. The Department of Parks and recreation provides the staff and sites. The staff monitors the program in accordance with a set of rules and regulations adopted at public hearings.

AVERAGE WEEKLY CUSTOMER COUNT

	<u>NO. OF SITES/WEEK</u>	<u>AVERAGE NO. OF CUSTOMERS/WEEK</u>
Sunday	3	2,063
Monday	4	693
Tuesday	4	4,135
Wednesday	3	2,081
Thursday	3	1,839
Friday	3	1,541
Saturday	5	5,054
	25	17,406

HIGHLIGHTS OF THE YEAR

Nearly 870,000 people were attracted to the 25 market sites during the fiscal year 2004 - 2005, a decrease from last year's count of 936,227. An additional market at Waialeale Community Park was the newest site to get an open market. The market averages 124 customers each week. The attendance numbers confirm that the program is alive and well and is fulfilling its primary purpose of aiding and promoting the diversified agriculture, providing low cost produce to Oahu's citizens and tourists and having a focal point where people of a community can gather and talk story.

The Kalihi Kai site had the highest average number of patrons (2,813 each week) and the Mother Waldron site the lowest (56 each week).

There has been a consistent decline in Electronic Bank Transfer (EBT) transactions each fiscal year. A total of \$6,543 was collected in the markets, a decrease from last year's total of \$7,284.

E. SENIOR CITIZENS PROGRAM:

The Senior Citizen Section of the Department of Parks and Recreation has maintained a year round schedule of activities and special events for over 6,000 senior citizens (55 years and older) in the City and County of Honolulu. The Department's District recreation staff advised 42 senior clubs (island wide) and assists the Senior Citizen Section with City wide events like the annual Mayor's Cultural Festival and Crafts Fair and the Seniors Valentine Dance at the NBC Exhibition Hall.

F. SPORTS AND AQUATICS SECTION:

There were over 600 aquatics classes, including first aid and CPR, held for children, teens, adults, seniors and special population at the 20 swimming pools island wide.

G. THERAPEUTIC RECREATION UNIT:

Vision Statement

The Therapeutic Recreation Unit (TRU) and the Department of Parks and Recreation recognize that access to recreation is the right of all people. We support the development of inclusive parks and programs which enhance the quality of life in our community.

It is our vision to play a vital role in making parks and recreation an integral part of our community life. We celebrate the differences in individuals as we learn from the past, participate in the present and prepare for the future. Our dream is to have inclusive parks where people can choose from a well balanced variety of accessible activities with people who are accepting of the diversity of one another. We advocate with people with disabilities to participate and have fun in recreation as we all pursue health and active life styles.

Through this vision, we are creating an inclusive agency.

Mission Statement

The mission of the Therapeutic Recreation Unit is to provide support to the Department of Parks and Recreation and to assist persons with disabilities to access parks activities.

Welcoming and benefits theme will continue to be interwoven into our goals and objectives.

- Training
 - ◊ Trainings conducted in LIFE (Leisure Is For Everyone), Positive Discipline and Song in ASL.
 - ◊ Presentations were given to Care Home Operator Classes.
 - ◊ Display tables were set up at the Buddy Walk (National Down Syndrome Society) and at the SPIN (Special Parents Information Network) conference.
- ADA Posters were printed and are posted at recreation centers.
- Beach Access All Terrain wheelchairs and beach mats are available seven days a week for persons with disabilities at seven Beach Park sites.

H. CITYWIDE SPECIAL EVENTS:

- | | |
|-------------------|---|
| July 16, 2004 | Annual City-wide Hot Shot Contest (basketball shooting contest) was held at Manoa Valley District Park. There were 40 participants, 22 boys and 18 girls. |
| July 17, 2004 | City-wide Summer Teen Mixed Volleyball Tournament was held at Manoa District Park with 7 teams, 84 participants and 100 spectators. |
| July 17, 2004 | Junior Lifeguard Competition was held at Manoa Valley District Park pool. Approximately 100 teens participated. |
| August 3-5, 2004 | The 29 th Annual State Softball Tournament was hosted by the Kauai Senior Softball Association in Hanapepe, Kauai. There were a total of 39 teams, with 12 teams and 240 participants from Oahu. |
| Aug. 8 & 22, 2004 | The 64 th Annual Nā Hula Festival was held at the Queen Kapi'olani Park Bandstand. The purpose of the festival is to preserve the Hawaiian culture through Hawai'i's dance – the hula. Three hālau performed on August 8 th . Opening the day's festivities was the Puanani Alama Hula Studio and Leilani Alama Hula Studio. The Alama sisters have been with Nā Hula Festival since its inception. Closing the August 8 th festivities was Hālau Hula 'O Hōkūlani. The August 22 nd festivities began with Nā Wahine 'O Ka Hula Mai Ka Pu'uwai followed by Hālau Hula 'O Pua 'A'ala Hone. The Royal Hawaiian Band closed the festivities for that day. There were approximately 300 performers and 500 people who participated in the two-day event. |
| Sep.24-26, 2004 | Good Life Fair was held at the Neal Blaisdell Center Exhibition Hall. DPR seniors participated by doing arts & craft demonstrations, acting as docents and providing entertainment. |
| Oct. 15-17, 2004 | The 16 th annual Talk Story Festival was held at McCoy Pavilion. Each of the three nights featured eight to ten talented story tellers from across the state. October 15 featured spooky stories; October 16 celebrated Sweet 'N Sour Love Stories; and, October 17 offered Tales of Courage. Each program ran from 7:00 to 9:30 pm. Approximately 2,500 people attended the three-day festival. 'Ōlelo and Leeward Community College students videotaped each night of performances, which was later aired on 'Ōlelo TV. Aloha Airlines flew in five different tellers from the neighbor islands and they were |

housed by the Aston Waikiki Beach Hotel. A thirty-second Public Service Announcement played on all TV channels, posters were put into the buses, a city website featured each night's line-up and media coverage was extensive.

Nov. 13, 2004

Mayor's Cultural Festival and Craft Fair - A total of 42 DPR Senior Clubs and other senior agencies participated in this event. 3,000 in attendance.



Dec. 6, 2004

Annual DPR-Elks Hoop Shoot (basketball free throw shooting contest) was held at the Halawa District Park. There were 36 (20 boys and 16 girls) DPR and school district finalists.



Dec. 12, 2004

33rd Annual Honolulu Marathon. Kapiolani Park/ Ala Moana Beach Park. There were over 30,000 participants.

Jan. 18, 2005

Advisor and Leadership Workshop "Getting Fit for the New Year", was held at the McCoy Pavilion Auditorium. 200 DPR staff advisors and senior club officers participated in this year's workshop.

(Above photos) Senior Citizen's Valentine Dance, February 10, 2005

Feb. 10, 2005

Senior Valentine Dance was held at the Neal S. Blaisdell Center with over 2,500 participants. There were 50 representatives from senior organizations. The theme of the event was "Two Hearts in One". The students from the Waldorf School's ballroom dancing classes attended.

March 5, 2005

The 78th Annual Lei Day Celebration began on March 5, 2005, with the selection of the Lei Queen and Court. Five kūpuna were judged on their lei making skills, hula, poise and personality. This year's judges were Mr. Randy Akau, Ms. Macy Hoakalei Hina Kamau'u (2004 Lei Queen), and Mr. Hanalei Ramirez. The five kūpuna contestants were Priscilla Marie Mālama Ewaliko; Flo Ku'uleilani Fernandez; Lorraine Lahela Pe'elua Higa; Edith Keonaona Kānekoa; and, Carol Ann Kamila Grace Noland. Kūpuna Flo Ku'uleilani Fernandez was selected as the 2005 Lei Queen. The remaining four kūpuna would serve as princesses in the court. Approximately 200 people attended this event.

Mar. 17, 2005

The 14th Annual Senior Classic Games (organized games created for seniors) was held at Mililani District Park. There were 99 teams with a total of 297 participants representing 2 age divisions.

Mar. 23, 2005

The Primetime Wellness Fair was held at the Neal Blaisdell Center Exhibition Hall. DPR partnered with First Hawaiian Bank, Kuakini Hospital and HMSA to provide health related activities and information for senior participants. Staff assisted in coordinating activities throughout the day. Over 3,000 attended.

Apr. 21, 2005

Try Fest was held at the Manoa District Park. Over 500 participants enjoyed the activities that promoted physical activity at this event.

Apr. 16, 2005

City-wide Children's Novice Swim meet was held at the Salt Lake District Park Pool. There were 150 swimmers.

- Apr. 26, 2005 The Senior Recognition Program was held at the Sheraton Waikiki Hotel. DPR staff assisted with the program and monitored the seniors during and after the program.
- May 1, 2005 The theme for the 78th Annual Lei Day Celebration was Nā Waiho'olu'u O Nā Lei – the colors of the leis. On May 1, 2005, 21 adults and 16 keiki participated in the annual lei contest, offering 79 exquisite lei entries. Lei Queen Flo Ku'uileilani Fernandez was invested by the Honorable Mayor Mufi Hannemann at the Queen Kapi'olani Park Bandstand. The pomp and circumstance of the investiture was aided by Kumu Hinaleimoana Wong and nā haumāna of Hālau Lōkahi, Kumu Hula Kapi'olani Ha'o and Hālau Ke Kia'i A 'O Hula, Mr. Kawika Mersberg, and the musical group Starfire whose members are Kalai Campbell, Mamo and Henry Wassman, and Kenny Batungbacal. Entertainment was provided throughout the day by the Royal Hawaiian Band; Nā Kūpuna 'O Makua Ali'i; Hālau Hula 'O Hōkūlani; Nā Leo Nahenahe o Nā Kūpuna; Nā Wahine 'O Ka Hula Mai Ka Pu'uawai; and, Hula Hālau Nā 'Ōpio O Ko'olau. Adding to the festivities of the day was music by the Hawaiian Steel Guitar Association, food, lei and craft sales, as well as Nā Mea Hawai'i exhibits. Approximately 5,000 attended this day-long lei celebration.
- May 2, 2005 The closing of the 78th Annual Lei Day Celebration was held at Mauna 'Ala, the Royal Mausoleum on May 2, 2005, where all lei from the lei contest/exhibit were draped on the tombs and crypts of the Ali'i. Lei were also draped at the tomb of King William Charles Lunalilo at Kawaiāha'o Church.
- May 27, 2005 Memorial Day lei sewing project at the Makua Alii Senior Center. 65 seniors sewed over 2,000 leis. A total of 48,718 lei were made by school children, senior citizens and community groups for graves at Punchbowl and Kaneohe Veterans Cemetery.
- Jun. 15-17, 2005 The 2005 State Senior Citizens Bowling Tournament was hosted by the Big Island's Senior Program. Over 200 bowlers from the Oahu, Kauai, Maui and Hawaii County sponsored leagues participated.

Throughout the year: There were 8 City-wide tennis tournaments at Diamond Head Tennis Center and Ala Moana courts with 1,039 participants; weekly jogging clinics were conducted at Kapiolani Park and Central Oahu Regional Park from mid-March to December with 165 participants and 30 volunteers; six golf tournaments, five at Makalena Golf Course and 1 at Ewa Villages Golf Course for senior citizens with 600 senior golfers participating.

MAINTENANCE SUPPORT SERVICES DIVISION



The Maintenance Support Services Branch(MSS) is under the direction of the Park Maintenance and Recreation Services Division. MSS is responsible for providing major repair and/or replacement services to buildings, ground facilities and equipment island-wide. It executes maintenance operations to construct, repair, renovate and service park buildings, grounds, equipment and other recreational facilities. MSS provides heavy construction equipment assistance and fertilizer, herbicide, vector control and utility crew support. It contracts maintenance and repair projects for elevator and gymnasium repair projects and playground equipment and termite control. It evaluates existing programs by compiling and analyzing statistical data, researching and evaluating new methods, techniques, equipment and materials to

improve overall efficiency and service to the division's maintenance and repair program.

The following is a summary of work orders completed by the mechanical repair, trades, heavy equipment, utility, chemical and labor crews and work program coordinator in Fiscal Year 2004-2005.

COMPLETED REQUESTS FROM TRADES AND SECTIONS

Carpentry	310
Electrical	243
Masonry	123
Painting/Signs	407
Plumbing/Sprinkler	760
Welding	144
Work Program	86
Grounds Improvement	224
Heavy Equipment	155
Mechanical Repair	1,095



A major undertaking by the MSS branch was the reconstruction of Aina Moana (Magic Island) stonewall and walking path that was undermined by tidal waters at the lagoon area. Our masons and construction equipment operators worked for several weeks to stabilize the area and make it safe for park users to again enjoy.

Another project that involved MSS personnel was the complete restoration of Oneula comfort station in Ewa, involving carpenters, painters, plumbers, and ground maintenance personnel to completely give the facility a new cleaner look. It started with a new roof to the changing of all plumbing fixtures, a complete inside and outside paint job, and a high pressure cleaning of the floors.